

Agenda: Paideia Academies, Inc. South Mountain

Governing Board Meeting

Date/Time: June 26, 2012 / 6:00 pm

Location:

550 W. Warner Rd.
Chandler, AZ 85225

Or

By Phone

Called to order at 5:48 p.m.

Roll Call

Present: Stephen Court, Veronica Wimberly, Joronda Montano, Brian Winsor

Absent: Rebecca Gau

Guests: Vince Fuentes

Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
I. Opening Items					

Notes:

A. Pledge of Allegiance conducted to begin the meeting.

B. Verify Quorum
3 voting members present 1 voting member absent

C. Approve Past Minutes
Motion by Veronica
Second by Joronda

II. Budget and Finance

Notes:

A. SY 2012/13 Proposed School Wide Budget
Vincent Fuentes presented the proposed schoolwide budget explaining details for the board to understand the basis of calculations, projections and the potential for short falls based on enrollment. All board members previously received the financial policies and procedures to review and make comments as the financial processes will be based on those set procedures. Stephen asked about current enrollment numbers and clarification on how the numbers are calculated in the specialty areas. Joronda asked about plans to raise additional funds and

Paideia Academies, Inc South Mountain, Governing Board Agenda

*A=Informational; B=Discussion/Input; C=Discussion/Decision

**Motion; Second; Discussion; Vote – or – Who; Does What; By When; How Reported

suggested looking at grants related to areas where shortfalls are projected. The proposed budget, once adopted, will be submitted for approval and voted on during the July 10th meeting.

Motion by Stephen to adopt the proposed budget as presented

Second by Veronica

Discussion None

Vote Unanimous

III. Closing

Public Comment

Please see Public Comment Procedures

No public comments

IV. Adjournment

Meeting Adjourned at 6:10 p.m.

Next Board Meeting: **July 10th at 6pm**

Date/Time/Location: 550 W. Warner Rd. Chandler, AZ 85225

Agenda Items

Agenda: Paideia Academies, Inc. South Mountain

Governing Board Meeting

Date/Time: June 26, 2012 / 6:00 pm

Location:

550 W. Warner Rd.
Chandler, AZ 85225

Roll Call

Present:

Absent:

Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
I. Opening Items					
A. Pledge of Allegiance					
B. Verify Quorum					
C. Approve Past Minutes					
Notes:					
II. Budget & Finance		Fuentes			
A. SY 2012/13 Proposed School Wide Budge	C				
Notes:					
III. Closing					
Public Comment	<i>Please see Public Comment Procedures</i>				
IV. Adjournment					

Next Board Meeting:

Date/Time/Location

Agenda Items

Paideia Academies, Inc South Mountain, Governing Board Agenda

**A=Informational; B=Discussion/Input; C=Discussion/Decision*

***Motion; Second; Discussion; Vote – or – Who; Does What; By When; How Reported*

Agenda: Paideia Academies, Inc South Mountain

Board of Director's Meeting

Date: April 19, 2012 @ 7:00pm

Location:

550 W. Warner Rd.

Chandler, AZ 85225

Present:

Absent:

Agenda Item	Purpose	Action	Who	Materials/Discussion	Time
I. Opening Items A. Executive Director Report					
II. Facility A. Progress Report B. C.	Report				
III. Marketing/Enrollment a. Report on numbers b. New Branding	Report				
IV. Finances A. Budget B. USFRCS discussion C. Grants AZCSP D. Walton					
V. Benefits a. Health b. Vision c. Dental d. Retirement	Review for approval				
VI. Parent Handbook	Review for Approval				

VII.	Employee Handbook A. Teacher Competency-based Compensation and Promotion	Review for Discussion				
VIII.	Employee Agreements	Review Approve and Sign				
IX.	Closing A.					
X.	Adjournment					

Next Board Meeting:

Agenda: Paideia Academies, Inc. South Mountain

Governing Board Meeting

Date/Time: June 26, 2012 / 6:00 pm

Location:

550 W. Warner Rd.
Chandler, AZ 85225

Roll Call

Present:

Absent:

Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
I. Opening Items					
A. Pledge of Allegiance					
B. Verify Quorum					
C. Approve Past Minutes					
Notes:					
II. Budget & Finance		Fuentes			
A. SY 2012/13 Proposed School Wide Budge	C				
Notes:					
III. Closing					
Public Comment	<i>Please see Public Comment Procedures</i>				
IV. Adjournment					

Next Board Meeting:

Date/Time/Location

Agenda Items

Paideia Academies, Inc South Mountain, Governing Board Agenda

**A=Informational; B=Discussion/Input; C=Discussion/Decision*

***Motion; Second; Discussion; Vote – or – Who; Does What; By When; How Reported*

Agenda: Paideia Academies, Inc.

Paideia Academy of South Phoenix

Governing Board Meeting Minutes

June 21, 2012

1:00 pm to 2:00 pm

Location:

550 W. Warner Rd.

Chandler, AZ 85225

Called to order at 1:05 p.m.

The following members of the board were present:

Stephen Court, Veronica Wimberly, Joronda Montano, Brian Winsor

Board Absent: Rebecca Gau

- I. Opening Items
 - a. Pledge of Allegiance
 - b. Verify quorum – 3 voting members present, one voting member absent
 - c. Approval of past minutes
 - Moved by Steve Court
 - Second by Mrs. Veronica Wimberly
 - Unanimous
- II. Enrollment and Marketing
 - a. Enrollment Cap

Cap remains at 300. All Documentation has been sent to Deanna Rowe and it is administratively complete. Was not on ASBCS July Agenda. Stephen Court asked for an update on where we are with enrollment.
 - b. Enrollment Review

158 students are currently enrolled. Largest gains have come at grade K. Last week the phones were down and no one could get through. This week we have picked up 20 students. 40,000 new brochures have been printed. 1st week of July 18,000 printed ads will go out in the South Mountain District News. Karen Saxon (Z's Catering) Paideia Caterer has been distributing flyers to apartment complexes they serve. Also went to the Juneteenth celebration and the builder will create a 40 Foot banner to put on top of the scaffolding to clearly promote the school. If the enrollment goals are not met it will affect budget.
- III. Budget and Finance
 - a. Financial Policies Proposal

Bill Sprog WS Accountant has been retained to help keep finances checks and balances. In the fundraising section there should be a section added for parent fundraisers. ie. PTO. Processes are in place for asking for per diem, Stephen Court asked about mileage. Veronica requested time to look over the finance policies in details. This item is tabled until the next meeting.
 - b. Review of ACSP Budget

Paideia Academy of South Phoenix, Governing Board Agenda

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- VIII. Calendar Approval
 Review and discussion of academic calendar 2012/2013.
 There are 182 days of instruction on the Paideia calendar – requirement of 180 days.
Motion to approve the 2012/2013 academic calendar by Steve Court
Second by Joronda Montano
Discussion None
Vote Unanimous
- IX. Paideia Preschool South Mountain, LLC
Leased space and operations of The Paideia Preschool South Mountain discussed
The preschool is owned by Beth Mendonca and Brian Winsor. We need to be very clear as to the lease arrangement and operations between the school and preschool in order to avoid any conflicts of interest. We can determine lease amount based on square footage of the building and the entire lease amount to Paideia Academy and divide by the square footage of the preschool. We'll also have to consider shared costs such as utilities, custodial, etc.
- X. Paideia Family Center
 Lease and operations of the The Paideia Family Center discussed.
 It will be a non-profit entity with Brian Winsor as the CEO and President. It is operated by Tanner Community Development Corporation. We should discuss lease arrangements. Dr. Winsor would prefer to keep this cost very low as the family center will be a great benefit to the school. Veronica Wimberly asked if TCDC will lease the space. Dr. Winsor responded in the affirmative. Mrs. Wimberly suggested establishing a nonprofit verses profit rate as a possible pricing structure to consider.
- XI. Staff and Teacher Review
 Office staff and teacher roster reviewed.
 New teacher employment agreements reviewed and signed
- XII. Closing and Public Comment. No public comment was forth coming.
- XIII. Meeting adjourned at 2:00 pm

Next board meeting set for June 26th at 5pm at 550 W. Warner Rd. Chandler AZ 85225

 7-10/12

Approved by Name & Date

Paideia Academy of South Phoenix, Governing Board Agenda

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***Motion; Second; Discussion; Vote – or – Who; Does What; By When; How Reported*

Agenda: Paideia Academies, Inc South Mountain

Board of Director's Meeting

Date: April 19, 2012 @ 7:00pm

Location:

550 W. Warner Rd.

Chandler, AZ 85225

Present:

Absent:

Agenda Item	Purpose	Action	Who	Materials/Discussion	Time
I. Opening Items A. Executive Director Report					
II. Facility A. Progress Report B. C.	Report				
III. Marketing/Enrollment a. Report on numbers b. New Branding	Report				
IV. Finances A. Budget B. USFRCS discussion C. Grants AZCSP D. Walton					
V. Benefits a. Health b. Vision c. Dental d. Retirement	Review for approval				
VI. Parent Handbook	Review for Approval				

VII.	Employee Handbook A. Teacher Competency-based Compensation and Promotion	Review for Discussion				
VIII.	Employee Agreements	Review Approve and Sign				
IX.	Closing A.					
X.	Adjournment					

Next Board Meeting:

Agenda: Paideia Academies, Inc. South Mountain

Governing Board Meeting

Date/Time: June 21, 2012 / 1:00 pm

Location:

550 W. Warner Rd.
Chandler, AZ 85225

Roll Call

Present:

Absent:

Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
I. Opening Items					
A.	Pledge of Allegiance				
B.	Verify Quorum				
C.	Approve Past Minutes				
Notes:					
II. Enrollment & Marketing					
A.	Enrollment Cap	A		Winsor Fuentes	
B.	Enrollment Review				
C.	Events				
D.	Marketing Efforts				
Notes:					
III. Budget & Finance					
A.	Financial Policies Handbook and Accepting Threshold for Capital Assets at 2500.00	C		Fuentes	
B.	Review of ACSP budget		B		
C.	Presentation of proposed annual budget		B		
Notes:					

Paideia Academies, Inc South Mountain, Governing Board Agenda

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Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
IV. Governing Board Member Removal A. Remove Beth Mendonca as a Governing Board Member Notes:	C	Winsor			
V. Consent Agenda Adoption Notes:	C	Wimberly			
VI. Name Change A. Paideia Academies, Inc to Paideia Academy South Mountain, Inc Notes:	B C		Winsor		
VII. Promissory Note to The Principal's Office, LLC Notes:	C	Winsor			
VIII. Calendar approval Notes:	C	Winsor			
IX. Paideia Preschool South Mountain, LLC A. Lease space B. Operations discussion Notes:		B			
X. Paideia Family Center A. Lease Space B. Operations discussion C. TCDC Notes:		B			

Paideia Academies, Inc South Mountain, Governing Board Agenda

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Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
XI. Staff and Teacher Review		Winsor			
A. Office & Support staff	A				
B. Teacher roster review	A				
C. New teacher agreements - Review and sign	C	Court			

Notes:

XII. Closing Public Comment			<i>Please see Public Comment Procedures</i>		
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XIII. Adjournment					
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Next Board Meeting:

Date/Time/Location

Agenda Items

Paideia Academies, Inc South Mountain, Governing Board Agenda

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The Paideia Academies, Inc

Paideia Academy South Phoenix

Board Meeting Minutes

May 17, 2012

1:00 pm to 2:00 pm

Location:

550 W. Warner Rd
Chandler AZ 85225

The following members of the board were present:

Stephen Court, Veronica Wimberly, Joronda Montaño, Brian Winsor,

Absent:

Rebecca Gau

Others present: Vince Fuentes, Mandy Leach

Called to Order at 1:05

I. Opening Items

A. Pledge of Allegiance

B. Verify Quorum

3 voting members present one voting member absent

C. Approve Past Minutes

Moved by Dr. Brian Winsor

Second by Mrs. Veronica Wimberly

Discussion None

Vote Unanimous

II. Executive Director's Report

A. Introduction of Business Manager and Office Manager

Vince Fuentes hired as Business Manager comes from Chicanos Por La Causa in Tucson. He was hired to tie financial and academic data to tell a complete story. Mandy Leach is the new Office Manager transitioning into this position to immediately start putting character packets together into tangible items. She is also getting curriculum set for the youth.

B. Building Update

Dr. Brian Winsor shared progress on the building with photos captured on site. First floor and preschool wing walls are up. The builders are on track for July 9th.

C. Enrollment Cap

An Email was sent to Deanna Rowe with the Arizona State Board for Charter Schools to clarify what is necessary to request an enrollment cap increase. Ms. Rowe's response detailed required documents to support the need for an enrollment increase (see email titled "Meeting Request" 5/9/2012). The goal is to produce a list of 450 names to document enrollment needs. Dr. Brian Winsor met with Church of God in Christ and Job Corps to drive enrollment. 20 students were picked up from that outreach. Sunday morning May 20th Dr. Winsor will be at Tanner AME with

an enrollment table. The next two weeks are crucial for recruitment. Shawn Pierson is a new contact who will make connections to the churches on the bible row in Phoenix ie. First Institutional, Pilgrim's Rest.

III. Enrollment & Marketing

A. Enrollment Graph

Enrollment forecast was projected from May 18th through August. The budget is based on projections for this same time period. It was suggested that the graph have both total forecast and actual enrollment numbers. The updated documents will be placed in drop box for the governing board to view.

B. Marketing Plan & Budget

Marketing will cost \$39,000 including flyers and website updates. Flyers will be distributed to shopping centers and other public location within 4 miles and homes within 2 miles of the campus. After enrollment a separate marketing plan will be developed for the school year.

IV. Budget & Finance

\$4+ million is the expected income. See the budget for details on expected expenditures and specific line items.

A. Business System setup

ADP is managing HR for the first year; Elka will manage the entitlement funds. Special Education will be contracted through an outside entity.

B. AZCSP Budget

An overview of the budget was given by Mr. Vince Fuentes.

C. Projected Budget

An overview of the budget was given by Mr. Vince Fuentes.

D. Exemption to Procurement Laws

No action required, correction on previous minutes.

V. Curriculum Director Update

A. Curriculum Orders

Ordering for 6th grade will happen next year assuming approval of adding 6th grade from ASBCS.

B. Professional Development Schedule

Teachers will spend June and July in training. June 25th is the Paideia kickoff day for training at the University of Phoenix. The schedule includes 3 days of Core Knowledge Sequence, a 10 day training for Spalding, 3 days of training for Singapore Math and afternoon trainings on Science and Engineering and Social Studies.

VI. Upcoming Events

A. Staff Dinner

There will be a formal dinner post training to set the stage before students arrive to campus. The dinner is scheduled July 28th.

VII. Employee Agreements

A. Review and sign

Mr. Stephen Court signed all agreements.

VIII. Closing

A. Public Comment – No Comments

IX. Adjournment

There being no further business to be transacted, motion to adjourn by Mrs. Veronica Wimbley, seconded by Mrs. Joronda Montañó and approved, the meeting was adjourned at 2:31 pm.

A handwritten signature in black ink, appearing to be 'V. Wimbley', written over a horizontal line.

Approved by:

6/21/2012
Date

Agenda: Paideia Academies, Inc. South Mountain

Governing Board Meeting

Date/Time: May 17, 2012 / 1:00 pm to 2:00 pm

Location:
550 W. Warner Rd.
Chandler, AZ 85225

Roll Call

Present:

Absent:

Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
I. Opening Items					
A. Pledge of Allegiance					
B. Verify Quorum					
C. Approve Past Minutes					

Jan 26, 2012; Mar 22, 2012; April 19, 2012; April 26, 2012

Notes:

II. Executive Director's Report					
A. Introduction of Business Mgr and Office Mgr	A	Dr. Winsor		Vince Fuentes Lourdes Rodriguez	
B. Building update	A				
C. Enrollment Cap	A				
III. Enrollment & Marketing					
A. Enrollment Graph	A	Dr. Winsor			
B. Marketing Plan & Budget	A		Vince Fuentes		

Notes:

Paideia Academies, Inc South Mountain, Governing Board Agenda

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***Motion; Second; Discussion; Vote – or – Who; Does What; By When; How Reported*

Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
IV. Budget & Finance	A	Fuentes		Budget	
A. Business System setup					
B. AZCSP Budget					
C. Projected Budget	C	Fuentes			
D. Exemption to Procurement Laws				Exemption Discussion Handout	

Notes:

V. Curriculum Director Update		Mandy Leach			
A. Curriculum Orders	A				
B. Professional Development Schedule					

Notes:

VI. Upcoming Events	A	Dr. Winsor			
A. Staff Dinner					July 28
B. Dedication					Aug 2

Notes:

VII. Employee Agreements	C	Dr. Winsor			
A. Review and sign					

Notes:

Paideia Academies, Inc South Mountain, Governing Board Agenda

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Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
VIII. Closing Public Comment					
	<i>Please see Public Comment Procedures</i>				
IX. Adjournment					

Next Board Meeting:

Date/Time/Location

Agenda Items

Paideia Academies, Inc South Mountain, Governing Board Agenda

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***Motion; Second; Discussion; Vote – or – Who; Does What; By When; How Reported*

Agenda: Paideia Academies, Inc South Mountain

Board of Director's Meeting

Date: April 19, 2012 @ 7:00pm

Location:

550 W. Warner Rd.

Chandler, AZ 85225

Present:

Absent:

Agenda Item	Purpose	Action	Who	Materials/Discussion	Time
I. Opening Items A. Executive Director Report					
II. Facility A. Progress Report B. C.	Report				
III. Marketing/Enrollment a. Report on numbers b. New Branding	Report				
IV. Finances A. Budget B. USFRCS discussion C. Grants AZCSP D. Walton					
V. Benefits a. Health b. Vision c. Dental d. Retirement	Review for approval				
VI. Parent Handbook	Review for Approval				

VII.	Employee Handbook A. Teacher Competency-based Compensation and Promotion	Review for Discussion				
VIII.	Employee Agreements	Review Approve and Sign				
IX.	Closing A.					
X.	Adjournment					

Next Board Meeting:

Agenda: Paideia Academies, Inc. South Mountain

Governing Board Meeting

Date/Time: May 17, 2012 / 1:00 pm to 2:00 pm

Location:
550 W. Warner Rd.
Chandler, AZ 85225

Roll Call

Present:

Absent:

Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
I. Opening Items					
A. Pledge of Allegiance					
B. Verify Quorum					
C. Approve Past Minutes					

Jan 26, 2012; Mar 22, 2012; April 19, 2012; April 26, 2012

Notes:

II. Executive Director's Report					
A. Introduction of Business Mgr and Office Mgr	A	Dr. Winsor		Vince Fuentes Lourdes Rodriguez	
B. Building update	A				
C. Enrollment Cap	A				
III. Enrollment & Marketing					
A. Enrollment Graph	A	Dr. Winsor			
B. Marketing Plan & Budget	A		Vince Fuentes		

Notes:

Paideia Academies, Inc South Mountain, Governing Board Agenda

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***Motion; Second; Discussion; Vote – or – Who; Does What; By When; How Reported*

Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
IV. Budget & Finance	A	Fuentes		Budget	
A. Business System setup					
B. AZCSP Budget					
C. Projected Budget	C	Fuentes			
D. Exemption to Procurement Laws				Exemption Discussion Handout	

Notes:

V. Curriculum Director Update		Mandy Leach			
A. Curriculum Orders	A				
B. Professional Development Schedule					

Notes:

VI. Upcoming Events	A	Dr. Winsor			
A. Staff Dinner					July 28
B. Dedication					Aug 2

Notes:

VII. Employee Agreements	C	Dr. Winsor			
A. Review and sign					

Notes:

Paideia Academies, Inc South Mountain, Governing Board Agenda

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Agenda Item	*Purpose	Lead	**Decision to Action	Materials	Time
VIII. Closing Public Comment					
	<i>Please see Public Comment Procedures</i>				
IX. Adjournment					

Next Board Meeting:

Date/Time/Location

Agenda Items

Paideia Academies, Inc South Mountain, Governing Board Agenda

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***Motion; Second; Discussion; Vote – or – Who; Does What; By When; How Reported*

Paideia Academies at South Mountain

Governing Board Meeting Minutes

April 19, 2012, 7:00 pm to 8:00 pm
550 W. Warner Rd, Chandler AZ 85225

Board Present: Stephen Court, Chairman;
Joronda Montano (by phone); Veronica Wimberly; Brian Winsor (ex officio)
Absent: Rebecca Gau
Administration: Amanda Leach, Juana Lang
Public: Darlene Owen, Employee Benefits Director for the Arizona Group, Insurance Brokers

The meeting was called to order by Stephen Court at 7:00 PM and roll call established a quorum with those present.

Minutes of Previous Meeting

On a motion by Veronica Wimberly, seconded by Stephen Court, and carried unanimously, the Minutes from the March 22, 2012 meeting were approved.

Management Update:

Dr. Brian Winsor, Executive Director of Paideia Academies, provided a management update on recruitment, new staff, and progress on the building.

Partnership with University of Phoenix

Dr. Brian Winsor presented the benefits of a new partnership with the University of Phoenix. University of Phoenix will create a webpage with the new Paideia logo. Paideia teachers will receive a 4% reduction in tuition. Paideia will use 3 rooms on June 25th for training at the University of Phoenix with no fee for the use of the rooms.

Finances

Veronica Wimberly discussed and distributed a sample of those accounting policies pertinent to USFRCS. A discussion by the Board followed. The Walton grant will be available for application again this Fall. Dr. Winsor introduced Vince Fuentes as a new team member who will act as Business Manager and report to the Board on financial issues.

Community Outreach and Marketing

Dr. Brian Winsor met with local churches to set up enrollment events. First parent night will be held May 10th at the Church of God in Christ. He also presented a new logo designed and donated by an associate which will now become the official logo for Paideia.

USFRCS Amendment and Procurement Laws Exception

Steve Court made a motion to request an amendment for an exception to the Uniform System of Financial Records for Charter Schools to follow the Accounting Policy for GAAP (Attachment A) with exemption from procurement rules, seconded by Joronda Montano, and carried unanimously.

Parent Handbook

Dr. Brian Winsor reviewed the Parent Handbook with the Board and explained that Tanner Community Development Corporation will provide financial assistance with uniform cost to parents who qualify. On

a motion by Veronica Wimberly, seconded by Stephen Court, and unanimously carried, the Parent Handbook (Attachment B) for the Paideia Academy at South Phoenix was approved.

Benefits Package

Dr. Brian Winsor requested an approval to go with Arizona Group Insurance Broker for the employee benefits package. A presentation was made by Darlene Owen and a discussion followed. On a motion by Veronica Wimberly, seconded by Joronda Montana, and carried unanimously, the Arizona Group was approved to request quotes from the insurance companies and establish proposals for the employee benefits package for the Paideia staff.

Employee Agreements

Dr. Brian Winsor explained the performance-based salary schedule. The employee agreements for teachers who have been hired were presented to the Board and then signed by the Chairman.

Adjournment

There being no further business to be transacted, and upon motion made by Veronica Wimberly, seconded by Stephen Court and carried, the meeting was adjourned at 8:00 pm.

Next meeting May 17, 2011 at 1:00 PM

Agenda Items for Next Meeting

Increase enrollment cap from 300
Employee Handbook Approval
Consent Agenda Policy
Purchasing Authority and Accounting Policies



Brian Winsor

May 17, 2012

Agenda: Paideia Academies, Inc South Mountain

Board of Director's Meeting

Date: April 19, 2012 @ 7:00pm

Location:

550 W. Warner Rd.

Chandler, AZ 85225

Present:

Absent:

Agenda Item	Purpose	Action	Who	Materials/Discussion	Time
I. Opening Items A. Executive Director Report					
II. Facility A. Progress Report B. C.	Report				
III. Marketing/Enrollment a. Report on numbers b. New Branding	Report				
IV. Finances A. Budget B. USFRCS discussion C. Grants AZCSP D. Walton					
V. Benefits a. Health b. Vision c. Dental d. Retirement	Review for approval				
VI. Parent Handbook	Review for Approval				

VII.	Employee Handbook A. Teacher Competency-based Compensation and Promotion	Review for Discussion				
VIII.	Employee Agreements	Review Approve and Sign				
IX.	Closing A.					
X.	Adjournment					

Next Board Meeting:

The Paideia Academies, Inc

Board Meeting Minutes

March 22, 2012

7:00 pm to 8:00 pm

Location:

550 W. Warner Rd
Chandler AZ 85225

The following members of the board were present:

Stephen Court, Joronda Montano, Rebecca Gau (Skype), Brian Winsor.

Absent:

Mrs. Veronica Wimberly was out of town and attempted to join via Skype or phone but was unable to connect to the meeting.

Minutes of Previous Meeting

First official meeting. No notes to approve

Management Update:

Dr. Brian Winsor, the Executive Director of Paideia Academies, provided a management update on recruitment, budget, and progress on the building.

Highly Effective Board – Conference Notes

The board discussed notes from The High Bar website on highly effective boards. The Top 10 Characteristics were reviewed, No Excuses Mentality, and Joronda Montano reviewed the idea of being on the same page with vision, roles and responsibilities.

Share Moral Purpose/Mission/Vision

Dr Brian Winsor reviewed the moral purpose of the Paideia model – assisting parents in the upbringing of the whole child. This must be in the forefront of all we do.

Bylaws Review

Dr. Brian Winsor reviewed key components of the bylaws.

Board Job Description Review for Members and Officers

Dr. Brian Winsor led a discussion of job descriptions in preparation to vote for the various positions.

VOTED

To adopt The High Bar job positions and descriptions for board membership and officers.

Moved by Rebecca Gau

Second by Joronda Montano

Discussion

Vote Unanimous

Election of Officers

Nominated	Position	Second	Discussion	Vote
Steve Court	Chair	Rebecca Gau		Unanimous
Veronica Wimberly	Vice Chair	Steve Court		Unanimous
Rebecca Gau	Treasurer	Brian Winsor		Unanimous
Joronda Montano	Secretary	Rebecca Gau		Unanimous

Increase Grade Level to 6th

Discussion led by Rebecca Gau on timing to request increasing grade level to sixth grade. It was recommended to let Deanna Rowe know that we hope to increase this year. Mrs. Gau indicated it wouldn't go through this year that we needed one year of success before the ASBCS would approve an increase of grade level. Dr. Winsor was assigned to contact Mrs. Rowe of the ASBCS Executive Staff.

Adjournment

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 pm

Agenda Items for Next Meeting

- Teacher Compensation and Evaluation System to include music/art/pe and administrators.
- Competency-Based Compensation/Promotion system
- Increase enrollment cap from 300 to 500
- Employee Handbook
- Parent Handbook
- Benefits Package
- Review and sign Employee Agreement Forms



PAIDEIA ACADEMIES, INC.
AGENDA & MINUTES
Governing Board Meeting
“300/125/May”

Date: 03/22/2012
Location: 550 W Warner Rd. Chandler AZ 85225
Invited: Veronica Wimberly, Steve Court, Joronda Montano, Rebecca Gau, Brian Winsor
Starting Time: 7:00 pm
Ending Time: 9:00 pm

Welcome and celebration: Report on building progress, Enrollment, Staffing, Grants

Review Previous Agenda action items:

In attendance:

New Agenda Items:

Time	Agenda Topic	Purpose	Lead	Desired Outcome/Notes/Decisions
7:00	Greetings and Introduction	A	Winsor	
	Conference Notes for Highly Effective Brd	A	Wimberly	
	Shared Moral Purpose/Mission/Vision	A	Winsor	
	Bylaws Review	A	Winsor	
	Job Description for Board	B	Wimberly	
	Job Description for Bd Members & Officers	B	Wimberly	
	Election of Officers	C	Wimberly	
	Standing Committees Discussion/Action	B	Wimberly	
	USFRCS update	B	Winsor	Input from Alex Hristov
	Executive Director Report		Winsor	Construction, Grants, Staffing
	Purchasing	B	Wimberly	
	Agenda Items for next meeting	B		Budget, Employee and Parent Handbook, Fundraising, Policy for Consent Agenda Items, Benefits Package, Review & sign Employment Agreements, Competency-based Compensation/Promotion system.

Decisions to Action:

Who?	Does what?	By when?	How reported / Documented?

Purpose

A = Informational
B = Discussion/Input
C = Discussion/Decision

It is everyone's responsibility to:

- Keep all focused on our shared moral purpose/vision/mission.
- Raise clarifying questions about ideas and proposals.
- Bringing possible solutions along with challenges.
- Using good listening skills: either build on the ongoing discussion or clearly signal that we want to change the subject, and ask if it is okay.

Agenda: Paideia Academies, Inc South Mountain

Board of Director's Meeting

Date: April 19, 2012 @ 7:00pm

Location:

550 W. Warner Rd.

Chandler, AZ 85225

Present:

Absent:

Agenda Item	Purpose	Action	Who	Materials/Discussion	Time
I. Opening Items A. Executive Director Report					
II. Facility A. Progress Report B. C.	Report				
III. Marketing/Enrollment a. Report on numbers b. New Branding	Report				
IV. Finances A. Budget B. USFRCS discussion C. Grants AZCSP D. Walton					
V. Benefits a. Health b. Vision c. Dental d. Retirement	Review for approval				
VI. Parent Handbook	Review for Approval				

VII.	Employee Handbook A. Teacher Competency-based Compensation and Promotion	Review for Discussion				
VIII.	Employee Agreements	Review Approve and Sign				
IX.	Closing A.					
X.	Adjournment					

Next Board Meeting:



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