

The Paideia Academies, Inc

Paideia Academy South Phoenix

Board Meeting Minutes

May 17, 2012

1:00 pm to 2:00 pm

Location:

550 W. Warner Rd
Chandler AZ 85225

The following members of the board were present:

Stephen Court, Veronica Wimberly, Joronda Montañño, Brian Winsor,

Absent:

Rebecca Gau

Others present: Vince Fuentes, Mandy Leach

Called to Order at 1:05

I. Opening Items

A. Pledge of Allegiance

B. Verify Quorum

3 voting members present one voting member absent

C. Approve Past Minutes

Moved by Dr. Brian Winsor

Second by Mrs. Veronica Wimberly

Discussion None

Vote Unanimous

II. Executive Director's Report

A. Introduction of Business Manager and Office Manager

Vince Fuentes hired as Business Manager comes from Chicanos Por La Causa in Tucson. He was hired to tie financial and academic data to tell a complete story. Mandy Leach is the new Office Manager transitioning into this position to immediately start putting character packets together into tangible items. She is also getting curriculum set for the youth.

B. Building Update

Dr. Brian Winsor shared progress on the building with photos captured on site. First floor and preschool wing walls are up. The builders are on track for July 9th.

C. Enrollment Cap

An Email was sent to Deanna Rowe with the Arizona State Board for Charter Schools to clarify what is necessary to request an enrollment cap increase. Ms. Rowe's response detailed required documents to support the need for an enrollment increase (see email titled "Meeting Request" 5/9/2012). The goal is to produce a list of 450 names to document enrollment needs. Dr. Brian Winsor met with Church of God in Christ and Job Corps to drive enrollment. 20 students were picked up from that outreach. Sunday morning May 20th Dr. Winsor will be at Tanner AME with

an enrollment table. The next two weeks are crucial for recruitment. Shawn Pierson is a new contact who will make connections to the churches on the bible row in Phoenix ie. First Institutional, Pilgrim's Rest.

III. Enrollment & Marketing

A. Enrollment Graph

Enrollment forecast was projected from May 18th through August. The budget is based on projections for this same time period. It was suggested that the graph have both total forecast and actual enrollment numbers. The updated documents will be placed in drop box for the governing board to view.

B. Marketing Plan & Budget

Marketing will cost \$39,000 including flyers and website updates. Flyers will be distributed to shopping centers and other public location within 4 miles and homes within 2 miles of the campus. After enrollment a separate marketing plan will be developed for the school year.

IV. Budget & Finance

\$4+ million is the expected income. See the budget for details on expected expenditures and specific line items.

A. Business System setup

ADP is managing HR for the first year; Elka will manage the entitlement funds. Special Education will be contracted through an outside entity.

B. AZCSP Budget

An overview of the budget was given by Mr. Vince Fuentes.

C. Projected Budget

An overview of the budget was given by Mr. Vince Fuentes.

D. Exemption to Procurement Laws

No action required, correction on previous minutes.

V. Curriculum Director Update

A. Curriculum Orders

Ordering for 6th grade will happen next year assuming approval of adding 6th grade from ASBCS.

B. Professional Development Schedule

Teachers will spend June and July in training. June 25th is the Paideia kickoff day for training at the University of Phoenix. The schedule includes 3 days of Core Knowledge Sequence, a 10 day training for Spalding, 3 days of training for Singapore Math and afternoon trainings on Science and Engineering and Social Studies.

VI. Upcoming Events

A. Staff Dinner

There will be a formal dinner post training to set the stage before students arrive to campus. The dinner is scheduled July 28th.

VII. Employee Agreements

A. Review and sign

Mr. Stephen Court signed all agreements.

VIII. Closing

A. Public Comment – No Comments

IX. Adjournment

There being no further business to be transacted, motion to adjourn by Mrs. Veronica Wimbley, seconded by Mrs. Joronda Montañó and approved, the meeting was adjourned at 2:31 pm.

A handwritten signature in black ink, appearing to be 'V. Wimbley', written over a horizontal line.

Approved by:

__6/21/2012__
Date