

The Paideia Academies Inc.

Annual Corporate Board Meeting held at 1535 E Baseline Rd Phoenix AZ 85042

Called to order on 7-10-2017 at 9:30 am

Minutes

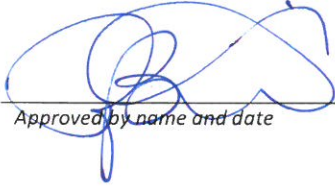
1. Roll taken Verified Quorum
 Ms. Garrison – present
 Mrs. Mendonca – present
 Dr. Winsor – present
 Guests present:
 Mr. Perez
 Mrs. Krantzman
 Mrs. Rodriguez
 Mr. Brice
 2. Conversation/Discussion on “Whole Person” Paradigm
 Reviewed Chart
 Completed self-analysis of whole organization paradigm, Director’s & Guests shared thoughts
 3. Minutes from previous meeting approved
 Ms. Garrison made motion
 Mrs. Mendonca – 2nd
 Unanimously approved
 4. Suggestion made to add 2 more people to Corp. Board who are not employees of the school
 Corporate officers are appointed by the Corp Board
 5. Corporate Board Elections and Officer Appointments for the 2017-2018 school year
 - Dr. Winsor nominated Victoria Garrison to continue to serve on the Corporate Board of Directors
 - Second by Beth Mendonca
 - Unanimously approved
 - Mrs. Mendonca nominated Dr. Winsor to continue to serve on the Corporate Board of Directors
 - Second by Victoria Garrison
 - Unanimously approved
 - Ms. Garrison nominated Mrs. Mendonca to continue to serve on the Corporate Board of Directors
 - Second by Dr. Winsor
 - Unanimously approved
 - Dr. Winsor nominated the following people as officers:
 - R. Krantzman as Secretary
 - L. Rodriguez as Treasurer
 - Second the nominations by Mrs. Mendonca
 - Unanimously approved
- Dr. Winsor will file addendum w/ AZ Corp. Commission and ASBCS online portal
7. Adopted Budget – FY18
 - Adopted budget reviewed by Joel Brice with discussion by board members. Special note that the budget includes 1.06% increase to returning teachers. Lourdes Rodriguez will create an addendum to teachers’ contracts.
 - Motion made by Dr. Winsor to approve the adopted budget – to include 1.06% mandatory increase to returning teachers – for FY 2018
 - Second by V Garrison
 - Motion unanimously approved

- Joel Brice will upload to State
8. Curriculum Discussion
- Focusing on combining what is observed in classrooms and what data tells us
 - Discussion of data within groups
 - Create sacred time for data discussions
 - Curriculum Director selected new Curriculum Review Committee members for 2017-18.
 - New math curriculum – Math in Focus
 - Added CKLA for upper grades
 - Created training calendar
9. Enrollment Updates
- Current enrollment of 825
 - Removed the fifth 2nd grade room
 - Created a 3rd/4th combo room
 - Potential third 6th grade room
10. Staffing Updates
- Discussion on sponsoring potential employee from out of country
 - Need for second 6th grade teacher
 - Need to move one teacher to a different grade level
 - Continue searching for computer teacher
 - Look for more 5th/6th students and potentially have a combo group
11. Financial
- 70 days DCOH goal for FY18. We hit over 60 DCOH for FY17
 - Need to long term plan for lowering interest rate on future loans/bonds. Tentative plan to re-bond within 2 years
 - Discussion of switching payroll structure from Paylocity – further discussion later
12. Think about WIGS per department: Academic, Financial, Enrollment/Attendance and Staffing
13. Discussion of obtaining quality subs
- Incentives for in-house subs
 - Tie CSF bonus to being here/not going over allocated days
 - Tracking teacher attendance
 - Create Absence fill out form
 - Create call protocol for teachers informing of absences
 - WIG for teacher retention
14. Review of By-Laws
- Reviewed substantive changes to include:
 - Separating the secretary/treasurer corporate officers into 2 separate officers.
 - More clearly identifying the difference between the “Corporate Board” and the “Governing Board”. The revised bylaws removes the authority and general power of the previously named “governing board” and instead creates a “Site Governing Board” to act as a council to the site leadership.
 - Directors elected annually, with 1 year tenure
 - Formal meetings must be at least quarterly, but monthly is desired
 - Motion to approve By-Laws
 - Motion made by Mrs. Mendonca
 - Second made by Ms. Garrison
 - Motion unanimously approved
15. Conflict of Interest Policy
- Disclosure of possible conflict: Dr. Winsor & Mrs. Mendonca are part owners of Paideia Preschool LLC
16. Pattern for BOD meetings for 2017-18

- Beyond quarterly meetings the Corporate Board will meet once per month. Will try to meet the 4th Monday of each month but could change as needed.

Meeting adjourned at 12:00 pm.

Next corporate board meeting to be held on August 25th at 5:00 pm at the Baseline Corporate Headquarters.



Approved by name and date

Aug 28 2017