



## Early Removal and Late Pickup

Scholars are required to stay in school until dismissal time. Early dismissal is a significant disruption in the classroom. Parents should try to avoid picking up scholars before that time. Chronic early removals will result in administrative involvement.

- **Early pick-ups count as an attendance infraction for the scholar.**
- Scholars who are removed early must be signed out in the office by the parent.
- To remove a scholar early from school parents must check in at the front office, and the front office staff will call for the scholar.
- Parents/Guardian are NOT PERMITTED to go to the scholar's classroom.
- No scholars may be picked up from the front office **30 minutes or less prior to dismissal time.** Scholars must be retrieved at the designated parent pick-up area.

### Late Pick-up

All Paideia Academy scholars should be off campus **within 30 minutes of dismissal time** unless they are enrolled in other after-school activities such as Leadership Clubs and sports. **Scholars who are not picked up within the 30-minute time frame will be referred to the City of Phoenix Police Department's Truancy Officer.** There will be no exceptions to this policy. This "no exceptions" policy makes it fair and consistent for all scholarren enrolled.

## Leadership Clubs & Sports

**Scholars may apply for leadership clubs through their teachers. Clubs are contingent on adult supervision availability.**

**Other specialty activities\* may include (subject to additional fees as outlined by each activity):**

Sports: Young Women/Young Men: Basketball, Volleyball, Cross Country

Music: Show Choir, Leadership Choir/Musical Performances

Art: Yearbook Club, Art Throw Down

Honor Society: National Junior and Nation Honor Society

Speech and Debate:

Academic Decathlon:

Student Government:

## Child Find Policy and Procedures

Paideia Liberal Arts Academy will ensure that all scholars within their population including children with disabilities, who are homeless or wards of the State, who are migrant children, regardless of the severity of their disability and who need special education and related services are identified, located, and evaluated. Child find also includes children who are suspected of being children with a disability and in need of special education services even if they are advancing from grade to grade or they are highly mobile children, including those who are migrant children. Paideia will maintain a record of children who are receiving special education and related services.

## Scholar Identification and Referral

Paideia has established, implemented, and disseminated to its school-based personnel and all parents



written procedures for the identification and referral of all children with disabilities aged from birth through 21 years.

Paideia requires all school-based staff to review the written procedures related to scholar identification and referral on an annual basis and maintains documentation of the staff review.

Identification (screening for possible disabilities) shall be completed within 45 calendar days after:

- a) Entry of each preschool or kindergarten student and any student enrolling without appropriate records of screening, evaluation, and progress in school; or
- b) Parent notification of concern regarding developmental or educational progress by their scholar aged 3 through 21 years.

Screening procedures include vision and hearing status and consideration of the following areas:

- a) Cognitive or academic;
- b) Communication;
- c) Motor;
- d) Social or behavioral; and
- e) Adaptive development.

For a student transferring to Paideia, a review of enrollment data and educational performance in the prior school is conducted. If there is a history of special education for a student not currently eligible for special education or of poor progress, the name of the student shall be submitted to special education administration for consideration of the need for a referral for a full and individual evaluation or other services.

If a concern about a student is identified through screening procedures or review of records, the parents of the student shall be notified of the concern within 10 school days and informed of the public agency's procedures to follow up on the student's needs.

Paideia maintains documentation of the identification procedures utilized, the dates of entry into school or notification by parents of a concern, and the dates of screening. The dates are maintained in students' permanent records.

If the screening indicates a possible disability, the name of the student shall be submitted to special education administration for consideration of the need for a referral for a full and individual evaluation or other services. A parent or a student may request in writing an evaluation of the student.

If, after consultation with the parent, Paideia determines that a full and individual evaluation is not warranted, the school shall provide prior written notice and procedural safeguards notice to the parent in a timely manner.

## **Code of Conduct – Paideia Behavioral Expectations**

Arizona Revised Statute 15-841 A. reads,

“Pupils shall comply with the rules, pursue the required course of study and submit to the authority of the teachers, the administrators and the governing board.”

The Paideia scholar code of conduct outlines the school's basic expectations of the scholar in all areas and aspects of the school to include bus travel – to and from school and field trips – and interactions with other scholars on and off campus as well as before and after school. The core of Paideia's code of conduct is centered upon the Leader In Me culture at Paideia. This program nurtures personal and