

The Paideia Academies, Inc.

Corporate Board Annual Meeting held Via Zoom.

Public attended through YouTube Livestream. Called to order at 5:01pm on 11/8/2021

Minutes (Recorded comments available. Next to each agenda item is the time that items begin in the recording on the Paideia [Youtube Channel](#) [Paideia Board Meetings Playlist](#))

I. Verified Quorum Via Zoom Meeting (00:00:54)

Members Present via Zoom:

Dr. Winsor – Executive Director  
Dr. Hess – Chair  
Mrs. Schmaltz – Secretary  
Mrs. Mendonca – Member  
Ms. Garrison – Member  
Mrs. McNeill – Member

Absent:

Mrs. Montano – Member (Happy Birthday!)  
Dr. Tietgen – Member

Quorum verified (Yes)

Guests via Zoom:

Joel Brice, CPA

II. Approve Previous Meeting Minutes from September 20<sup>th</sup>, 2021 (00:01:50)

**MOTION** – Dr. Winsor made the motion: Move to approve the Paideia Corporate Board meeting minutes from September 20, 2021.

**Second** made by Mrs. McNeill.

**Motion passes unanimously:**

Yes: Dr. Hess, Mrs. Schmaltz, Mrs. Mendonca, Ms. Garrison, Dr. Winsor, Mrs. McNeill  
No: none.

III. Discussion: The Child Internet Protection Act Policy (00:03:49)

a. In the employee and Parent/Scholar handbook

IV. Discussion/Vote: rebuttal Presumption Checklist (00:08:45)

**MOTION:** Mrs. Schmaltz made the motion: Move to accept rebuttal Presumption Checklist as written.

**Second** made by Mrs. McNeill

**Point of Order:** Dr. Winsor recused himself from the vote

**Motion passes unanimously:**

Yes: Dr. Hess, Mrs. Schmaltz, Mrs. Mendonca, Ms. Garrison, Mrs. McNeill  
No: none

V. Financial Report – Joel Bryce (00:11:37)

VI. Discussion/Vote: COVID-19 Mitigation Plan (00:25:39)

a. Community members on Campus with proof of vaccination, mask, and screening

**MOTION:** Mrs. Schmaltz made the motion: Move to amend COVID-19 mitigation plan to include onsite community members on campus with a written protocol to include proof of vaccination, mask, screening, and maximum volunteers on campus at one time.

**Second** made by Mrs. Mendonca

**Motion passes unanimously:**

Yes: Dr. Winsor, Dr. Hess, Mrs. Schmaltz, Ms. Garrison, Mrs. McNeill, Mrs. Mendonca

No: none

VII. Election of Corporate Board Officers: (00:39:38)

- Chairperson: nomination for Mrs. McNeill
- Treasurer: nomination for Dr. Winsor
- Secretary: nomination for Mrs. Schmaltz
- Any additional officer(s)

**MOTION:** Ms. Garrison made the motion: Elect Corporate Board Officer positions Ophelia McNeill as Chairperson, Robert Winsor (Brian) as Treasurer; Melissa Schmaltz as Secretary.

**Second** made by Mrs. Mendonca

**Motion passes unanimously:**

Yes: Dr. Winsor, Dr. Hess, Mrs. Schmaltz, Ms. Garrison, Mrs. McNeill, Mrs. Mendonca

No: none

VIII. Appointment of Executive Director: (00:55:05)

**MOTION:** Ms. Garrison made the motion: Elect Dr. Winsor as Executive Director.

**Second** made by Mrs. Schmaltz

**Motion passes unanimously:**

Yes: Dr. Winsor, Dr. Hess, Mrs. Schmaltz, Ms. Garrison, Mrs. McNeill, Mrs. Mendonca

No: none

IX. Introduce/Nominate any individuals considered for board membership (00:57:14)

- a. Discussion of Dr. Stephanie Pena for nomination in January 2022

X. Create any committees necessary for the function and success of Paideia Academies Inc. (00:58:40)

- a. None yet

XI. Corporate Board training (01:00:03)

- a. Mission statement
- b. Structure of Paideia Academies
- c. Governance Documents
- d. Organizational chart
- e. Legal Duties
- f. Academic Performance
- g. Open Meeting Law

XII. Adjournment (01:30:30)

**MOTION** – Mrs. McNeill made the motion: Move to adjourn.

**Second** made by Ms. Garrison.

**Motion passes unanimously:**

Yes: Dr. Hess, Mrs. Schmaltz, Mrs. Mendonca, Ms. Garrison, Dr. Winsor, Mrs. McNeill

No: none

Meeting adjourned at 06:31pm

Approved by 

Date 1-12-2021