



B. Subsection A of this section does not apply to an adult who employs tobacco products as a necessary component of a school sanctioned tobacco prevention or cessation program established pursuant to section 15-712.

C. A person who violates this section is guilty of a petty offense.

Parents and staff may not smoke (to include vape devices) or consume alcohol on or around the school property. Scholars accepting, purchasing, selling, or distributing illegal substance will be expelled. Scholars in possession of illegal drugs (to include vape devices) will be expelled from the school.

Teacher and Staff Information

Teacher and staff resumes/credentials are available for review through Human Resources.

Technology Use and Code of Conduct

Use of technology is a necessary, innate element of the Paideia Academies educational mission. Even so, technology that is provided to staff, scholars and parents is a privilege, not a right. Paideia Academies seeks to protect, encourage and enhance the legitimate uses of technology by placing fair limitations on such use and sanctions for those who abuse the privilege. The reduction of computer abuse provides adequate resources for users with legitimate needs.

Public technology that includes but is not limited to computers, wireless & LAN access, electronic mail, Internet access, Telephone/Voice Mail systems, printing devices and all other forms of instructional, networking and communication tools are provided as a service by Paideia Academies to scholars and parents. Scholars and parents are expected to observe the following:

1. All users are required to be good technology citizens by refraining from activities that disrupt the educational experiences of their peers, or can be considered as illegal, immoral and/or unprofessional.
2. The scholar and parents are ultimately responsible for his/her actions in accessing technology at Paideia Academies.
3. Failure to comply with the guidelines of technology use (as stated either in this document or in the Paideia Academies acceptable use policy) may result in the loss of access privileges and/or appropriate disciplinary action.
4. Severe violations may result in civil or criminal action under the Arizona Revised Statutes or Federal Law.
5. Vandalism of technological devices in any way will result in loss of technology privileges and could result in financial charges to the parent/guardian to replace or repair broken devices.

See the Paideia Academies acceptable use policy for scholars and parents for the complete guidelines and rules.

Transportation

Using the Paideia transportation is a privilege that can be removed at any time by the bus company or the school. Transportation is limited to a first-come, first-served basis. Paideia buses do not stop at



individual homes but stop at centralized locations. In order to utilize Paideia transportation, scholars must be taken to or picked up from one of these centralized locations.

Transportation services are meant for families who plan on utilizing this service on a DAILY basis.

Please do not sign up for bus services if you plan on picking your scholar up or taking them to school on a regular basis. This ensures that families who truly need these services are not kept on a waiting list for long periods of time.

Bus Contact

Please contact the Bus Coordinator bus@paideiamail.com for the following reasons:

- Bus route changes
- Complaints and concerns

Bus Code of Conduct

1. It is everyone's duty to keep a calm and peaceful bus atmosphere.
 - a. Keep voices at a lower level, always
 - b. use habits 4, 5, and 6 to solve personal challenges on the bus
 - c. Any aggressive behavior will result in immediate removal from the bus
 - d. No foul or inappropriate language
 - e. Scholars must stay seated and out of the aisle at all times while the bus is in motion
 - f. Do not throw anything out of nor stick any part of your body out of the window
2. It is everyone's duty to keep the bus clean.
 - a. No eating food, candy, gum, or drink except
 - b. Clear bottled water only on the bus.
 - c. Pick up trash and put in garbage pail when you get off the bus.

Bus Consequences

The bus is an extension of the campus and ALL code of conduct and behavioral expectations apply. Behavioral infractions on the bus will receive campus consequences up to and including expulsion from Paideia Academies.

The Paideia transportation services are a privilege to scholars who need transportation to and/or from school. These privileges can be removed at any time by the bus company or by the school. Scholars must abide by all bus rules and good behavior to ride the bus. The following consequences will apply for scholar misbehavior on the bus:

1. First offense: Write-up to parent/guardian warning of future consequences
2. Second offense: 1-day suspension of bus/ Bus Success Guide
3. Third offense: 1-week suspension of bus privileges
4. Fourth offense: Permanent removal of bus privileges

Parent/Guardian Expectations

1. Use appropriate language if you need to discuss concerns with drivers or bus personnel
2. Do not step onto the bus at any time unless for a field trip with a teacher present
3. NEVER approach another person's scholar
4. NO SMOKING near the bus
5. Report any concerns to the driver or transportation company

Any transportation changes must be communicated to the scholar’s teacher via Class Dojo or Email and Transportation Department via email prior to 2:30 pm and 1:00 pm on Wednesdays.

- Email bus@paideiamail.com
- Include in your email:
 - Scholar Name
 - *Example “my scholar Alice Jones”*
 - Scholar Homeroom Teacher
 - *Example “homeroom teacher Mrs. Johnson”*
 - Transportation change and date
 - *Example “parent pickup today September 11, 2023”*

Visitors and Volunteers

The Paideia Academy welcomes and appreciates parent visits and volunteering. The Paideia Academy has created a volunteer program that streamlines the daily schedule and duties of volunteers to place them in areas of greatest need in the school. Remember that unscheduled visits can be distracting to the learning environment. To avoid a disruption in the classroom, we ask that parents schedule their visits ahead of time with the classroom teacher. To ensure the security of scholars, all visitors must check in at the front office and sign the Visitor/Volunteer Register. We ask that volunteers do not bring children and/or younger siblings. Volunteers should dress in modest business casual attire.

Visitors and volunteers should never:

- Be alone with a scholar.
- Pick up a scholar; place a scholar on their lap; hold a scholar close physically or massage, caress, or kiss them; or express affection toward any scholar physically or verbally other than their own scholar.
- Verbally or physically punish their scholar in front of other scholars.
- Yell at, grab, touch, strike, be physically, or verbally antagonistic toward any scholar, staff member or other adult.
- Correct, discipline, question, or give order to any scholar other than their own except to prevent immediate injury.
- Physically examine any scholar in any way (hair, mouth, feet, areas beneath clothing, etc.).
- Pick up or move a scholar who has fallen, been injured or has become ill. It is imperative that proper first aid procedures be followed when any emergency situation occurs. Visitors or volunteers should summon the nurse or other staff members to take care of the problem.
- Allow themselves to come in contact with blood, saliva, or other body secretions of scholars or anyone else on campus, field trips or school related activities. The use of gloves and taking other precautionary measures to protect themselves is imperative.

We ask that visitors and volunteers respect the flow of learning throughout the school day. Visitors and Volunteers should not accompany scholars to classes in the morning after morning assembly. Visitors